

The Elise Boylston Memorial Foundation Project Application Guidelines and Responsibilities

Mission Statement: The Elise Boylston Memorial Foundation assists Psi State members of the Delta Kappa Gamma Society International by supporting educational research, to develop special projects related to the improvement of education and to encourage personal and professional growth in education in the state of Georgia.

First Time applicants: To be considered for funding the following initial and follow -up responsibilities must be met.

1. The project must comply with one or more of the following purposes and the Mission statement:
 - a. To provide funds for members of Psi State Delta Kappa Gamma Society International to conduct educational research
 - b. To develop special projects related to the improvement of education principally in Georgia
 - c. And for professional growth in education.
2. Obtain application packet from Psi State Executive Secretary or the Chairman of the Foundation from July 1 - to December 1. Complete the application and return to the Foundation Board of Trustees Chairman (Postmarked by January 3rd) See below for address.
3. Complete mid-year report and submit (postmarked by January 3rd)
4. Complete year - end report and submit (postmarked by June 15th)

Continued Funding Applications Must Meet the Following Criteria

5. Continuation of funding will NOT be considered without (1) a mid-year project report and (2) a new application form. Funding will not be continued without a year-end project report. IT IS THE APPLICANT'S RESPONSIBILITY TO OBTAIN THE APPLICATION FORM FROM THE EXECUTIVE SECRETARY OR THE CHAIRMAN OF THE BOARD OF TRUSTEES FOR CONTINUANCE OF FUNDS.
6. A request for continuation of funding will be reviewed for project effectiveness, revisions, and evidence of seeking additional sources of income.

Foundation Responsibilities:

7. Inspect postmark and determine Mission/Purposes compliance. Determine Awards. Notify all applicants by mail on or before April 15. Distribute funds by June 30.

Send to: Patti Newman
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Ellabell, GA 31308